



KODIAK AREA NATIVE ASSOCIATION

Staff Dentist

Full Time/Eligible for Full Benefits Package

Salary/Exempt

Reports To: Dental Director

Summary: Independently provide dental and oral health care consistent with the highest recognized standards of clinical dentistry and the dental profession. This includes but is not limited to clinical diagnosis and case management, treatment planning, restorative care, exodontia, fixed and removable prosthodontics, endodontics, periodontics and other hygiene services, interceptive orthodontics, recommending or prescribing oral health care medications.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

Continually strive to improve patient experience and quality of care by focusing on optimal patient access, continuity, team based care, clinical information systems, patient self-management, and community engagement.

Perform comprehensive preventive Dental Services to Alaska Natives and other Beneficiaries of KANA.

Participate as an integral member of a multi-disciplinary team in the provision of Medical and other Health Care by collaborating with those professionals to provide the KANA beneficiary complete and comprehensive care.

Perform all aspects of Periodontics, Oral Surgery, Endodontics, Fixed Prosthodontics, Removable Prosthodontics and Pedodontics that are within a General Dentist's technical and educational expertise.

Monitor and maintain the established protocol for patient referrals within and outside the IHS system.

Provide oversight to services rendered by ancillary staff and ensure staff compliance to Dental Office protocols, policies, and procedures as outlined in the KANA Dental Clinic Policy and Procedures Manual.

Participate in all aspects of the operational requirements and maintenance of the KANA'S Dental Clinics.

Contribute to the performance review and evaluation process of ancillary Dental Clinic staff and assist in the mentoring and development of self-improvement plans as may be required.

Participate in KANA's quality improvement activities and quality assurance review process. This includes but is not limited to peer review, chart audit, treatment plan evaluation, and adherence to defined and accepted treatment modality and procedural protocol.

Promote the importance of preventive Oral Health Care through the provision of patient education to all ages of the KANA service population.

Act as Periodontal Disease Prevention Dental Officer responsible for the formulation, employment, and the assessment of prevention activities.

Maintain documentation and reporting measures of prevention activities and manage the Dental Hygiene professional staff to bring about an increased level of Periodontal Health within the service population.

Coordinate and participate in community outreach programs, serve on KANA committees and prepare reports and other documentation as directed, assigned, or required.

Attend all OSHA, HIPAA, and other regulatory compliance training formations provided by KANA administrative staff.

Represent KANA in a positive and respectful manner assisting in the promotion and maintenance of good public relations among community groups and professional organizations.

Ensure that explanation of the Dental Treatment Plan and Treatment Plan Alternatives be discussed with an empathetic and concerned demeanor and provide appropriate referral services when the treatment plan is outside the scope or ability to provide the service.

Communicate effectively with patients, colleagues, and other KANA staff. Practice meaningful customer service skills addressing patient and staff needs courteously and promptly.

Accurately and promptly provide coding and billing information to KANA billing and Finance Officers and follow up insurance pre-authorizations as required or requested.

Pursue professional growth and development through continuing education and other avenues to remain current in the improvements in the field of dentistry and strives to incorporate those improvements into the group practice when appropriate, maintaining licensure and other credentials as required.

Regularly travel by small plane to provide dental services to the village communities as assigned. Dentist will be scheduled village travel up to one visit per month for one to four day visits based on the needs of the community.

Education and/or Experience; Certificates, Licenses, Registrations

DDS/DMD. One to two years of relevant work experience preferred. Valid State of Alaska Dental license. If unlicensed in Alaska, must be able to obtain State License within 6 months of date of hire.

Intermediate knowledge of Database, Internet, Spreadsheet and Word Processing software. Must have the computer skills needed to access and document in computerized medical records.

Must possess strong team-building and leadership skills. Must be thorough, accurate and objective in carrying out assignments, reviews and investigative responsibilities.

Ability to travel to remote communities by small plane

KANA is an Equal Opportunity Employment (EOE) employer exercising Native preference in accordance with P.L. 93.638

To learn more or to submit an application, visit <http://kodiakhealthcare.org/>.

Please contact the KANA Human Resources office at careers@kodiakhealthcare.org with any questions.