

Evaluation completed by: (Name, Title at Organization)

EVALUATION OF PROPOSALS	Potential Auditor 1	Potential Auditor 2	Potential Auditor 3	Potential Auditor 4
THE FOLLOWING CRITERIA WILL BE CONSIDERED WHEN MAKING AN EVALUATION OF THE PROPOSALS:				
Responsiveness of the proposal in clearly stating an understanding of the audit services to be performed.				
a. Appropriateness of methodology/approach (50 possible points)	pts	pts	pts	pts
b. Type of web portal or other method of transmitting audit materials to auditor firm (25 possible points)	pts	pts	pts	pts
c. Reasonableness of timeline & total audit hours (50 possible points)	pts	pts	pts	pts
Technical experience of the firm. Experience working with non-profit businesses and/or Health Center or Primary Care Associations (100 possible points)	pts	pts	pts	pts
Qualifications of Key staff (100 possible points)	pts	pts	pts	pts
Cost of the audit Year 1				
Audit costs	\$	\$	\$	\$
Form 990 Costs	\$	\$	\$	\$
Direct Expenses (not to exceed)	\$	\$	\$	\$
Total Cost Year 1 (125 possible points)	pts	pts	pts	pts
References (50 possible points)	pts	pts	pts	pts
TOTAL SCORE (500 possible points)				