



Alaska Primary Care  
ASSOCIATION

## Contact Us

Cherise Fowler  
Apprenticeship Training Coordinator  
Alaska Primary Care Association  
Direct: 907-929-2739  
Fax: 907-929-2734  
Email: cherisef@alaskapca.org

Rosaleen Osterback  
Apprenticeship Training Specialist  
Alaska Primary Care Association  
Direct: 907-929-8117  
Email: rosaleeno@alaskapca.org

[www.alaskapca.org](http://www.alaskapca.org)



## Apprenticeship Program

There are numerous benefits to both CHCs and individual participants for being a part of the apprenticeship program, including:

- The APCA Apprenticeship Program for all four career paths is delivered via distance technology. Apprentices live and work in their communities during the program.
- The CHC may be eligible to receive funding (*exact amount TBD*) to offset the costs of mentoring CMA and CHW apprentices.
- The participant will receive study materials (either books or electronic materials) free of charge.
- The participant will receive peer support and networking with other apprentices through the program.
- Travel to Anchorage and the cost of the certification exam for CMA, MAA, and BCS, will be covered by the APCA through the apprenticeship grant for the first exam.

Of these programs, the CMAA, CBCS, and CCMA programs will all end in a certification through National Healthcareer Association (NHA). The CHW program will include a competency based certificate issued through the Department of Labor. APCA will begin the first pre-apprenticeship course in early March with the first cohort of registered apprentices.

# Apprenticeship

## Community Health Worker



1. Introduction to Community Health Worker
2. Core Competencies for Providing Direct Services
3. Enhancing Professional Skills
4. Applying Core Competencies to Key Health Issues

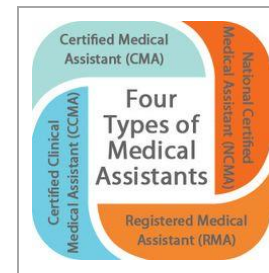
## Certified Billing and Coding Specialist



1. Regulatory Compliance
2. Claims Processing
3. Front-End Duties
4. Payment Adjudication
5. Apply Knowledge of Coding

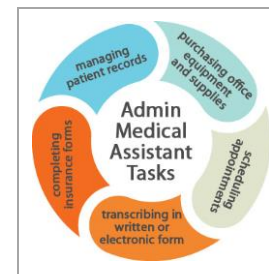
# Programs

## Certified Clinical Medical Assistant



1. General Patient Care
2. Patient Care and Preparation Related to Phlebotomy and EKG
3. Communication
4. Office Administration
5. Medical Laws and Ethics
6. Phlebotomy
7. EKG Monitoring
8. Limited x-ray

## Certified Medical Administrative Assistant



1. Scheduling
2. Patient Intake
3. Office Logistics
4. Compliance
5. Patient Education
6. General Office Policies and Procedures
7. Basic Medical Terminology